



DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
State Facilities Administration
Design and Construction Division

CONSTRUCTION BID ADDENDUM NO. 02

This form identifies an Addendum to Bidding Documents, and incorporates interpretations or clarifications, modifications, acceptance of proposed "or equal" materials, and other information into the Bidding Documents. Addenda will be numbered by the Professional and distributed through www.michigan.gov/SIGMAVSS as an attachment.

TO: ALL BIDDERS		DATE ISSUED 9/21/2023
PROJECT NAME Center for Forensic Psychiatry – Create Kitchen		FILE NUMBER 491/20167.SDW
PROFESSIONAL Cariann Davitt Schartow	PROJECT DIRECTOR Susan Wheaton, RA	BID OPENING DATE: 10/4/2023

ADDENDUM ITEMS:

- Item A1 – Refer to Mandatory Pre-Bid Meeting Agenda (Attached)
- Item A2 – Refer to Meeting Attendance Record for the Mandatory Pre-Bid Meeting (Attached)
- Item A3 – Refer to Specification Section 00030
 - A walk-through for the sub-contractors has been scheduled for Monday, September 25, 2023, at 9:30am.
- Item A4 – Refer to Specification Section 00100, Attachment A
 - Revise the date for all Bid questions to be received to Wednesday, September 27, 2023, by 12:00pm in lieu of Monday, September 25, 2023.
- Item A5 – Refer to Specification Section 00300 (Re-Issued)
 - The Bid Summary has been revised to include more Alternates.
- Item A6 – Refer to Specification Section 042000
 - Revise unit masonry to:
 - B. Clay Face Brick: Facing brick complying with ASTM C 216.
 1. Manufacturer and Product: The Belden Jewel Clear Modular by the Belden Brick Company - match existing color/texture/size.
- Item A7 – Refer to Drawing A2.11 and A2.21
 - Clarification: Warehouse (H104) – The shelving unit north of the unit keynoted to be removed and salvaged (demo keynote no. 6) is to be removed, modified, and re-installed. Shelving units are bolted to the floor – patch and repair concrete floor.

ACKNOWLEDGEMENT: This Addendum must be acknowledged by the Bidder in the space provided in the Bid Summary and Bid Form. Failing to acknowledge Addenda may be cause for the Bid to be rejected. Addenda will become part of the Contract Documents.

PROFESSIONAL: Cariann Davitt Schartow	DATE: 9/21/2023
APPROVED BY: Susan Wheaton, RA	DATE: 9/21/2023

PROJECT DIRECTOR: Susan Wheaton, RA



Mandatory Pre-Bid Meeting Agenda

Project: Center for Forensic Psychiatry – Create Kitchen
File No.: 491/20167.SDW
Date: September 20, 2023, 11:00 am – Michigan – Superior Rooms
9303 Platt Road, Saline, Michigan

A. Introductions

1. Owner's Representatives –

Susan Wheaton RA – DTMB-DCD

Bronson Clayton – DTMB-DCD

Michelle Holloway – DHHS – Lansing

Andrea Vandenberg – DHHS – CFP Hospital Director

David Roschinsky – DHHS – CFP – Facilities

Estelle Horne – DHHS – CFP

Kelly Keesling - DHHS - CFP - Electrical

2. PSC's Representatives –

Cariann Davitt Schartow – WTA Architects - Project Manager

Ky-lee Marth – WTA Architects - Project Intern

Wayne Moerdyk – WTA Architects - Construction Administrator

3. PSC's Rep's Cont. -

Ken Lemiesz - WTA - Project Architect
Scott Csutora - WTA - Project Manager

Alex Temple - ROWE - Civil Engineer
Adam Kuczynsky - MAI - Structural Engineer

Brian Chinery, Kyle Potapa - PBA - Mechanical Engineers

Gerard Hentrich - PBA - Electrical Engineer

B. Sign-in Sheet

Notice: An individual is only permitted to represent **one bidder** at a mandatory Pre-Bid Conference.

- C. Addendum - If a point or concern raised during this meeting is determined by the PSC/Owner to require a change to the bidding documents, an addendum will be issued.

Addendum No. 1 was issued prior to the meeting.

D. Project Description –

The work includes, but is not necessarily limited to construction of a new kitchen and dining facility for the Center for Forensic Psychiatry, located at 8303 Platt Road, Saline, MI. The scope of work includes finishing the site upgrades and service drive to the existing campus while maintaining and modifying the existing security fence system. The new kitchen and dining facility is connected to the existing building with fire rated portals. The building will be fully occupied throughout the duration of the construction. Temporary barriers and egress will be required. All kitchen equipment and installation are included in the scope.

E. Project Schedule

1. Bid due date – **Wednesday, October 4, 2023**, at 2:00 pm (must be received on or before 2:00 pm to be Accepted).

**Bids must be submitted electronically through the SIGMA website at
6 MB maximum**



<https://sigma.michigan.gov/webapp/PRDVSS2X1/AltSelfService> .

Wednesday, September 27, 2023

2. Questions must be received by ~~Monday, September 25, 2023~~, 12:00 pm (noon) EST.
 3. **Ad Board/Director** Agenda October 24, 2023, **or** November 14, 2023, for contract approval.
 4. After the contract is executed
 - i. Pre-Construction Meeting – Scheduled after contract is executed
 - ii. Progress Meetings – To be determined at Pre-Construction Meeting.
 5. Contract Time
 1. A detailed schedule is required from the Contractor at the start of the work.
 2. Time of substantial completion. **365** days from pre-construction meeting or Notice to Proceed. **Completion time may be revised if LARA reviews are not timely.**
 3. Liquidated Damages. \$500.00/day after substantial and final completion.
- F. Bid Contents: (MICHSPEC)
1. Forms required for **all** bids:
 - a. Bid Summary
 - i. Submit Bid Summary with bidder information filled in and signed by an Officer of the Company with original signatures. A certified copy of a pertinent Board Resolution authorizing the individual to bind the corporation shall be attached.
 - ii. Fill base proposal amount.
 - iii. Check box for Qualified Disabled Veteran if applicable
 - iv. Allowances should be included in base bid per specification section 00100, part 10.5) \$50,000.00 allowance.
 - v. Fill in bid alternates – 1 - 3 (The Contract will be awarded on the basis of the Base Proposal Sum...and any additive or deductive alternates in the order the Owner accepts them. See specification section 00100, part 14.1.1)
 - vi. Acknowledge addenda received.
 - b. Bid Form
 - i. Bid Schedule - Unit Prices per bid schedule
 - ii. Schedule of Alternates – 1-2.
 - iii. Schedule of Change Order Prices (if applicable)
 - c. Certificate of Principal
 - d. Bid Form Attachments
 - i. Bid Bond – Section 310 – 5% of Base Bid
 - ii. Non-collusion Affidavit – Section 320
- G. Michigan Preferences
1. All contractors and suppliers are encouraged to use Michigan products and recycled and/or environmentally friendly products whenever possible where price, quality and performance are equal to, or superior to non-Michigan products.



- H. Permits –
 - 1. The contractor is responsible for obtaining and paying for all permits required by LARA, or any other agency as required.
 - 2. The Contractor is responsible for scheduling all inspections.

- I. Contractor Supervision – The Contractor is responsible for managing and supervising the work and must be on site 100% of time. See Section 00700, Article 4.2.2.

- J. Insurance Requirements – Must be submitted by contractor after notification of award of contract. See Section 00700, Articles 7.4 and 7.5.
 - 1. Workers’ Compensation and Employer’s Liability
 - 2. Commercial General Liability
 - 3. Commercial Automobile Liability
 - 4. Excess Liability and any other designated in Supplementary conditions.
 - 5. Builder’s Risk (if applicable) – Must be provided by the contractor per specification section 00700, part 7.7.1. The State no longer provides.

- K. Testing – Testing – General Conditions Section 00700, Article 9.2.2 – “...the Owner will retain a testing agency directly or through the Professional...” (unless provided otherwise in Section 00800 supplementary conditions) except as required by the Contractor as in Article 9.2.3.

- L. Special Working Conditions – Working on State owned property. Working hours shall be between **8:00 AM and 4:30 PM, Monday through Friday**. Additional weekday hours or work on Saturdays or Sundays is not allowed unless written permission is granted from David Roschinsky. **Escorts are required, more than one can be provided. Construction access is thru the security fence. Construction staging can occur inside the fenced area.**
 - 1. Security Clearance Request – Follow Agency Requirements.
Approval takes approximately 1-week.

- M. Special Project Procedures – Appendix I, II
 - 1. Department of Health and Human Services
 - 2. Demolition / Remodeling Project Procedures
 - 3. Hazardous Materials Project Procedures – See Section 00700, Article 10.4.
 - 4. Asbestos Abatement Project Procedures

- N. Wage Rates – Prevailing wage rates (Section 00800, Article 7) **ARE** required.

- O. Questions.

MEETING ATTENDANCE RECORD

DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

State Facilities Administration

Design and Construction Division

PROJECT DESCRIPTION/LOCATION Construct Kitchen – Center for Forensic Psychiatry (CFP)		DATE September 20, 2023
ACTG TEMPLATE 171CODHHS7255	FILE NUMBER 491/20167.SDW	CONTRACT NUMBER
MEETING PLACE Michigan – Superior Rooms		TIME 11:00 am

PLEASE PRINT YOUR NAME	FIRM YOU REPRESENT	TELEPHONE NUMBER EMAIL
Susan Wheaton RA ✓	DTMB - DCD	517-242-9945 Wheatons1@michigan.gov
Bronson Clayton	DTMB - DCD	517-243-9648 claytonb@michigan.gov
Estelle Horne	Center for Forensic Psychiatry	734-295-4202 hornee@michigan.gov
Andrea Vandenberg ✓	Center for Forensic Psychiatry	734-295-4512 vandenbergaha@michigan.gov
David Roschinsky ✓	Center for Forensic Psychiatry	734-295-4544 roschinskyd@michigan.gov
Michelle Holloway ✓	DHHS - Lansing	517-241-2989 hollowaym@michigan.gov
Nick Norcross	DHHS - Lansing	517-241-3131 norcrossn@michigan.gov
Cariann Davitt Schartow ✓	WTA ARCHITECTS	989-751-7917 cschartow@wtaarch.com
Ky-lee Marth	WTA ARCHITECTS	989-752-8107 kmarth@wtaarch.com
Wayne Moerdyk ✓	WTA ARCHITECTS	989-752-8107 wmoerdyk@wtaarch.com
Rob Lentz	Antler Construction	734-404-6459 lentzdale@yahoo.com
Matt Spisak	Spartan construction group	734-331-5061 matt@spartan-constructiongroup.com
Jon Steinhilber	Monroe Plumbing and Heating	734-819-3148 jsteinhilber@monroeplumbing.com
Brian Fillion	O'Donnell Electric	BRIAN@ODONNELL.ELECTRIC.NET
Wayne Moerdyk	WTA	wmoerdyk@wtaarch.com
Cariann Schartow	WTA	989-751-7917 cschartow@wtaarch.com

SECTION 00300 – BID SUMMARY

DTMB-0401M (R 03/21)

BID SUMMARY
DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

STATE FACILITIES ADMINISTRATION
DESIGN AND CONSTRUCTION DIVISION
3111 W. St. Joseph Street
Lansing, Michigan 48917

Bids must be submitted electronically through the SIGMA VSS website at
<https://sigma.michigan.gov/webapp/PRDVSS2X1/AltSelfService>

FILE NUMBER 491/20167.SDW	FUNDING CODE 171CODHHS7255	DEPARTMENT/AGENCY Department of Health & Human Services (MDHHS)	
CONTRACT TIME(S) 365 calendar days	PROJECT NAME Center for Forensic Psychiatry, Create Kitchen		LOCATION Saline, Michigan
BID OPENING DATE October 4 th , 2023 at 2:00 pm Local Time		FOR AN EXAMINATION OF THE SITE CONTACT: Day of walk-through only	
SEE SECTION 00100 INSTRUCTIONS TO BIDDERS AND SECTION 00700 GENERAL CONDITIONS PROVIDED WITH THE BIDDING DOCUMENTS. BID: WE PROPOSE TO FURNISH, PERFORM AND COMPLETE THE ENTIRE WORK IN ACCORDANCE WITH THE CONTRACT DOCUMENTS IN CONSIDERATION OF THE BID PRICE (S) STATED BELOW.			
FIRM NAME AND COMPLETE ADDRESS		TELEPHONE NUMBER and E-MAIL ADDRESS	
<input type="checkbox"/> Qualified Disabled Veteran BIDDER'S SIGNATURE AND TITLE _____ DATE _____		<u>SIGMA VENDOR NUMBER</u>	
		<small>(protected information required for processing payments)</small>	
		WITNESS' SIGNATURE _____	DATE _____

By signing this bid above, bidder certifies their enclosed Qualified Disabled Veteran and Michigan-Based Business Certifications.

BASE BID FROM BID SCHEDULE (Include specified Allowances):

_____ Dollars \$ _____
(use words) (in figures)

Allowance No. 1: Provisionary Allowance - \$50,000.00 (to be included in Base Bid)

Alternate1: (Add/Subtract) _____ Dollars \$ _____

Alternate2: (Add/Subtract) _____ Dollars \$ _____

Alternate3: (Add/Subtract) _____ Dollars \$ _____

Alternate4: (Add/Subtract) _____ Dollars \$ _____

Builders Risk Insurance is NOT provided by the State of Michigan. (See Section 00700, Paragraph 7.7.)

A PERFORMANCE BOND AND A PAYMENT BOND ARE REQUIRED FOR ALL BIDS OVER \$50,000.00. EACH BID MUST BE ACCOMPANIED BY A FIVE (5) PERCENT BID GUARANTEE.

BIDDERS ARE ALSO CAUTIONED TO FAMILIARIZE THEMSELVES WITH ALL OF THE OTHER CONDITIONS OF THE CONTRACT.

Project Scope of Work:

New one-story with a penthouse addition to existing structure for commercial kitchen and dining space. Addition totals 11,124 square feet and includes plumbing, HVAC, electrical, food service equipment, communications and IT, and associated site work for new construction.